

St. Luke Pastoral Council
Minutes – September 15, 2020
Via Zoom Meetings

In Attendance: Nick Beckmann, Gordon Brooks, Gloria Downham, Tom Feick, David Fink, Mark Garza, Patrick Jendraszak, Michele Marxer, Kevin McCusker, Judy Palmer, Frank Short, Pat Wachtel

Absent: Msgr. Joseph Schaedel, Patrick Bryant, Yo Grego, Stan Kwiatkowski, Dave Orlando, Jeffrey Whiting, Dean Weseli

Judy Palmer welcomed the council back and welcomed new member Gloria Downham. She explained the Msgr. Schaedel was called away shortly

Opening Prayer – Judy Palmer led the group in praying the Hail Mary

Nick Beckman presented the meeting minutes from the May 2020. The minutes were approved with no exception.

Opening Comments– Judy Palmer

Welcomed PC members under conference call format due to COVID-19 (not meeting in person), ask Nick to provide update on nomination process

Election Update – Nick Beckmann

Judy Palmer will remain president. The bylaws allow this because no one else was nominated.

Mark Garza will be VP

Dave Fink will take over as Secretary.

Finance Update – Patrick Jendraszak

See Attached.

Patrick anticipates increased costs for building maintenance due to Covid-19 (disinfecting costs, etc.)

In response to inquiry for Tom Feick, Patrick indicated:

Sunday offerings were about \$240,000 below budget.

School subsidy was about \$55,000 more than budgeted.

Capital campaign statements have not been sent out during pandemic, but pledged money has continued to come in.

Semi-Annual School Commission Report – Kevin McCusker

See Attached

School enrollment is below budgeted and there are more multi-child discounts than anticipated so we should expect a greater than budgeted subsidy, before considering the PPP Loan proceeds received.

Kevin explained the quarantine plan in the case of any Covid cases among students.

Commission Updates

Faith Formation and Catechesis Commission – Pat Wachtel

The commission and most of the groups it oversees have not been able to meet during the pandemic.

RCIA, adult faith formation and Sunday morning religious education (currently around 50 enrollees) is happening.

IT/Communications Update & Discussion - Patrick Jendraszak and Mark Garza

See attached

Patrick discussed an add-on that allows easier online and mobile payments.

The committee will continue to research apps to improve parish communications.

We received the grant applied for from the Center of Congregations in the amount of \$5,000. It was used for equipment and an institutional Zoom account.

Business Manager's Report – Patrick Jendraszak

Patrick provided plan to begin opening the facility to meetings.

There was discussion about how to support the Thanksgiving Sharing program, given challenges, especially with packing the boxes, in the current environment.

Pastor's Overview/Closing Comments – Msgr. Joseph Schaedel – NONE

Closing Prayer – The Lord's Prayer

Adjournment

Respectfully submitted,
Dave Fink

St. Luke FINANCES

March 18:
Public Masses
Suspended by
Archbishop

March 19:
Governor
Closed
Schools

May 30:
Public
Liturgies
Resumed



From Your Finance Council: Covid-19 Affects Parish Finances

Our fiscal year closed June 30, 2020 with a loss of \$256,034, primarily due to the economic effect of the COVID-19 pandemic.

Without weekend Masses from March through May, Sunday offerings had a loss of \$240K to budget.

Other ministries feeling the burden of the pandemic included: Athletics, with a loss of nearly \$10K; St. Luke Childcare and Preschool, which operated at a loss of \$43K; and our School Ministry, whose loss/subsidy was \$55K greater than budgeted.

These losses would have been worse, if not for incorporating various operational savings strategies, such as lowered heating and cooling.

All employees were kept on payroll throughout the academic year. Our parish and school staff transitioned to working at home and continued to provide necessary services to the community.

We applied for and received a Payroll Protection Plan (PPP) loan in the amount of \$729K. Since loan forgiveness has not been determined, it is also

considered a liability on our balance sheet.

However, we expect this PPP loan will be forgiven in the coming year, which will more than offset the deficit noted above and provide us with a contingency for the new fiscal year, which began on July 1.

Rest assured of our gratitude for your support. May our God, from whom all good gifts come, bless you and your families in abundance. May you enjoy health in mind and body during this difficult time.

Sincerely,
The Saint Luke Finance Council

Major Fundraising Efforts

Fiscal Year 2019-2020

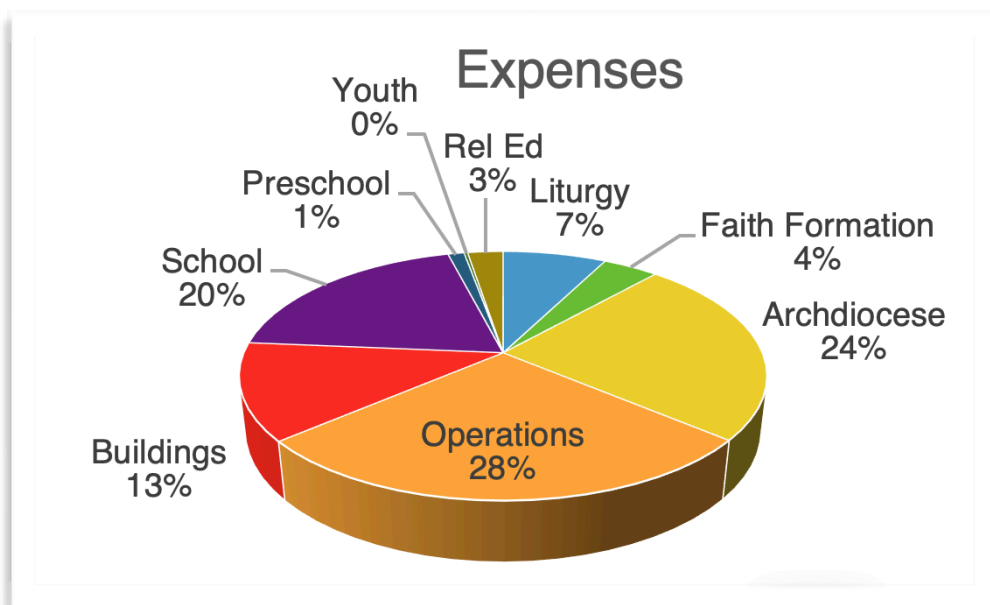
Finance Council FY2012-21 Members

Dean Weseli, Chair
Frank Loughery, Secretary

Rick Davis
Stan Kwiatkowski
Larry O'Bryan (School Commission
Liaison)
Patrick O'Connor
Chad Peterson (Athletic Committee
Liaison)

Event	Income	Expense	Profit
2019 Parish Garage Sale – Benefits 8th Grade Washington DC Trip and Activities	\$ 36,926	\$ 2,983	\$ 33,943
2019 Fall Fest	\$ 90,633	\$ 62,054	\$ 28,579
2020 Trivia Night – New School PA System installed August, 2020.	\$ 34,945	\$ 5,599	\$ 29,346

PARISH FINANCES



Where Did Your Dollar Go?

This chart is a representation of what was funded by each dollar of your donations. The Archdiocese received 24%. That included the Cathedralicum, which funds the operations of the Archbishop and the chancery; assessments for the Archdiocesan high schools; and other assessments on our parish.

How do we fund our Christian Social Action?

Primary funding comes from the monthly envelopes in your packet.

To continue our ministries of care through Christian Social Action and the Saint Vincent de Paul Society, requires us to receive \$2700 on a monthly basis. Your generous support is greatly appreciated.

Financial Report 2019-2020

Ministry	Income	Expense	Subsidy
Spiritual Life	\$ 7,665	\$ (176,103)	\$ (168,438)
Liturgy	\$ 15,376	\$ (24,567)	\$ (9,190)
Faith Formation	\$ 10,911	\$ (97,666)	\$ (86,755)
Christian Social Action	\$ 38,440	\$ (38,440)	\$ 0
Archdiocesan Needs	\$ 0	\$ (569,508)	\$ (569,508)
Mission Collections	\$ 245,680	\$ (245,680)	\$ 0
General Operations	\$ 3,215,051	\$ (1,729,031)	\$ 1,486,020
Athletics	\$ 116,094	\$ (125,635)	\$ (9,541)
Buildings & Grounds	\$ 533,708	\$ (712,019)	\$ (178,310)
School Ministry	\$ 3,176,821	\$ (3,716,167)	\$ (539,024)
Preschool Ministry	\$ 201,138	\$ (245,937)	\$ (44,799)
Youth Ministry	\$ 20,817	\$ (100,365)	\$ (79,548)
Religious Ed.	\$ 10,717	\$ (67,658)	\$ (56,941)
Totals	\$ 7,592,419	\$ (7,848,774)	\$ (256,034)

Providence 2021



Thanks to your generosity, we have been able to begin our Capital Building project. We currently have nearly \$2 million on hand, after paying back the Parish Rainy Day Fund for an advance of \$169 thousand for this project and paying for a substantial amount of our architectural fees for the entire project.

Parish Assets Our Accounts

At right is our starting and ending balances for each of our asset accounts.

Operating Cash, exclusive of the PPP loan proceeds, is \$756,716, a drop of \$100K.

The Rainy Day Fund increased due to the repayment of \$169K from the Providence 2021 Capital Campaign and interest.

Our Maintenance Fund’s modest increase was due to interest and it will finance our roof replacement by the school and parish warming kitchen in FY 2020-2021.

Parish Assets Year End Balances

	July 1, 2019	June 30, 2020
Operating Cash (includes PPP Loan of \$729K)	\$ 858,327	\$ 1,485,868
Rainy Day Fund	\$ 658,320	\$ 833,223
Maintenance Fund	\$ 262,243	\$ 264,222
Church and School Endowments	\$ 2,487,972	\$ 2,359,272
Providence 2021 Capital Campaign	\$ 391,763	\$ 1,992,190
TOTAL	\$ 4,658,625	\$ 6,934,775

School Commission Update to Parish Council

September 15, 2020

We had our first School Commission meeting of the 2020-21 school year on August 11, 2020. We welcomed our new principal and reviewed the school reopening plan. The school reopened on August 19, 2020, with the students, faculty and staff, and school families happy to return after a five month break from in-person classes.

Enrollment

Enrollment this year is 532, compared to a budgeted number of 542. A handful of students left St. Luke for online learning at a public school, and a slightly smaller number of students came from area public schools for in-person learning at St. Luke. Enrollment last year was 562 and enrollment the year before was 572. Most of the projected decrease is due to a larger-than-average graduating class.

Re-Entry Plan

The faculty and staff have done an outstanding job in preparing the school. We have been hearing strong positive feedback on how the school has handled reopening. The students are happy to be back in class and are wearing facemasks consistently.

Finance

In addition to a smaller enrollment compared to the budget, the family makeup has led to a larger gap in the budget. The budget was based on 542 students coming from 359 families, and actual enrollment is at 532 students coming from 323 families. As a result, we have a higher number of multi-child families that pay a discounted tuition rate. We are reviewing the basis of our projections to determine where the difference is from. As a result of lower tuition payments, the current projected difference in revenue from the budget for the school is \$130,000. The expenses have not yet been updated, so the overall loss may be different.

Strategic Plan

We are in the final year of the current Strategic Plan. A sub-committee of the School Commission will work with the administration this year to develop the Strategic Plan for 2021-2024.

Communications Progress

Changes to Fellowship One: Registrations and Giving

Patrick Jendraszak - September 15, 2020

FellowshipOne Online
Giving can create a
community of
generosity in your
church!



Multiple Ways to Give with

FELLOWSHIPOne Giving

With Web, Mobile, **Text**, and **Kiosk** Giving, you are able to offer multiple online giving option touch points to your members and visitors. Providing convenient options for giving grows overall giving amounts. FellowshipOne Giving is compatible with FellowshipOne GO.





The choice of two Mobile Apps

- ▶ Pick a basic giving app or the new full featured [MinistryOne Church App](#)
- ▶ Both provide a remote giving option for your congregation
- ▶ Available for iOS and Android Apps



Quick Donations with Text to Give

- ▶ Text giving can be added to your FellowshipOne Giving account
- ▶ Receive a dedicated phone number for texts
- ▶ Donors can begin text giving with a few easy steps

These two new methods are in addition to our normal website giving and registration processing.

Included:

Enhanced F1 Giving and Registration Module

- Web
- Mobile
- Text to Give

Parish App for Mobile Devices

Ability to Register For Events Without Payments

All without additional cost to St. Luke!

