

St. Luke Pastoral Council
Minutes – April 21, 2020

In Attendance: Nick Beckmann, Patrick Bryant, Chris Boland, Gordon Brooks, Tom Feick, David Fink, Mark Garza, Yo Grego, Patrick Jendraszak, Katie Kumler, Michele Marxer, Dave Orlando, Eileen O Metzger, Dave Orlando, Judy Palmer, Msgr. Joseph Schaedel, Frank Short, Pat Wachtel, Dean Weseli, Jeff Whiting

Absent: Fr. Joby Abraham, Stan Kwiatkowski

Opening Prayer – Patrick Bryant

February 2020 Meeting Minutes Approved

Opening Comments– Judy Palmer

Welcomed PC members under conference call format due to COVID-19 (not meeting in person), will keep it to the point tonight as we have several items to cover

Nomination Update – Nick Beckmann

Two nominations received for PC (Gloria Downham/Shannon Bassi), both nominations are well qualified to join PC and bring a wealth of talents to St Luke Parish, we discussed due to only one at-large position becoming available next year, meeting in virtual format due to COVID-19, that it would make sense to accept the first nomination received (Gloria Downham) and invite Shannon Bassi to become active in Evangelization task force and also welcome her to attend PC meetings, will be a number of positions opening up at the '21-'22 term. Invite Gloria to join May PC meeting.

Commission Updates

No additional updates outside of the updates being covered tonight (below)

Finance Update- Dean Weseli

See Attached

School numbers look good due to reduced expenses, collecting tuition, no significant changes with student count, etc.

Collections have been impacted due to no Masses since March 17th, \$164k shortage in budget

Pre-School has good results, PPP loan applied for due to pre-school cannot collect tuition since day-care not being offered, going thru various stages of PPP loan application process in order to continue paying pre-school staff, looks positive, however funds have already been depleted for this fund, it looks like another round of funding will be created by government which would provide additional funds, working thru Chase, once additional funding is available will continue to move loan application process forward, this loan will be forgiven as long as you maintain staffing levels in future

In terms of budget process for next year (nearing close of fiscal yr. for St Luke), looking at a couple of options (resuming a normal year and bare bones budget if things don't return to normal in near future), finance is spending a lot of time working on exactly that, just so many uncertainties currently. Discussion around looking at budget process in three way (best/middle/worst) where expenses follow revenue approach. Jeff Whiting offered to help on budget process, if needed.

IT/Communications Update & Discussion - Patrick Jendraszak and Mark Garza

Patrick has tried to continue with potential vendors, seeking to get a couple of demos scheduled, looking to have committee folks involved with demo process

Msgr. Schaedel's musings have been a communication tool with the Parish/School throughout current pandemic

Evangelization Update & Discussion – Tom Feick

See attached

Reviewed the approved new mission statement for St Luke, presented approved mission statement to Parish staff at end of March

Msgr. to present new Parish mission statement to Parish in near future (homily/bulletin/musings), next step is to reach out to various ministry heads and ask that they review their respective mission statement as it relates to evangelization (similar to how the Parish and PC did) and also discern a patron saint for their respective ministry, some discussion ensued around how to

effectively reach out and deliver this message to ministry heads, jury is still out on selecting patron saints (after meeting with Parrish staff), should we consider a patron saint at top (6 ministries) or each individual ministry, Msgr. reminded us that they can pick a saint that speaks to their individual ministry

Timing is also a question, do we do now (during current pandemic), do we wait, etc. in terms of delivering information, still trying to determine how to best reach out to ministries, Gordon offered to support roll out efforts, consensus seemed to be that we roll out now and figure out a way to keep evangelizing going forward, do what we can now, evangelization is more important now than ever

Msgr.'s involvement was discussed as being critical in kick starting, enlisted his support in roll out and selection of patron saint, Msgr. agreed to announce in musings and bulletin in near future where he would announce new mission statement and outline next steps for each ministry

A letter has already been prepared to be sent out to ministry leads, think it would be best to be signed off by Msgr.

Need to confirm we have all the correct contacts for various ministries

Discussion around what ministries are doing in current COVID-19 environment (virtual rosary, virtual TMIY), need to highlight some of the positives within various ministries so parishioners know there are things going on within St. Luke, Patrick J advised will be info in upcoming bulletin around Blvd Pantry re-opening as well and needs they have for support

Some discussion around ideas around how to set up communications with people who are feeling isolated/alone, SOS group has been communicating, TMIY has been doing this, question presented around 'are commission heads reaching out to their respective groups to touch base and see how their ministries are doing', if not, suggest finding a way to communicate despite current challenges, Msgr. has been calling shut-ins to check in and say hello

Semi-Annual School Commission Update – Katie Kumler

See attached

Beth Borland will be leaving St Luke at conclusion of this school year to become principal at St Joseph Parish in Shelbyville eLearning since March 12th, has been a long month, teachers have done a fabulous job given current challenges and lack of time to prepare

Communication changes within school website, COVID-19 link included now, updated pages specific to library all of this did not cost anything extra, good marketing for future as well as ability to use now under current environment

Discussion around how teachers are doing, some of the teachers are also learning new technology at same time, Mrs. Kissel has done a great job navigating and keeping a sense of normalcy, staff are meeting weekly, Mondays are a chance for teachers to reach out to kids who need additional help, Tuesday-Thursday are eLearning days

Looking at school budget currently, discussion around planning for best/medium/worst scenario(s), especially if school does not resume in August (in person)

Current enrollment is 563, kindergarten has 36 children currently confirmed for start of next year (goal is 50-53)

Contingency planning for drop in attendance if unemployment rates do not go back to normal, looking for modest tuition increase starting next year to help offset

Stewardship Annual Update – Yo Grego

See attached

Page 5 highlights efforts, new St. Luke app

Business Manager's Report – Patrick Jendraszak

Highlighted great Parish staff, we owe them our thanks, also recognized maintenance team (Jack & Linda) are doing a fantastic job, across the board, very thankful for them all

Pastor's Overview/Closing Comments – Msgr. Joseph Schaedel

Commented that especially liked the discussion around reaching out to parishioners, agrees that we need to move forward with evangelization efforts, thankful for budget work underway, and concurred with Patrick around appreciation for Parish staff

If parishioners have ideas around how to re-open the church asked that they be forwarded to PC email address(), suggestions about Mass, any thoughts, etc.

Closing Prayer/Adjournment

Respectfully submitted,

Nick Beckmann